

CALL FOR APPLICATIONS: INTERNSHIP PROGRAMME

Individuals who previously applied for these intern positions may re-apply.

Applicants must first complete the form on the [Online Portal \(link provided below\)](#), thereafter send the application supporting documents to the e-mail address (provided below).

- The position reference number, personal ID number and Unisa student number must be accurately captured on the portal.
- Applications for multiple positions must be submitted individually.

Minimum Requirements:

- Unemployed South African Citizens, preferably with no formal work experience;
- Not above 35 years of age;
- All relevant qualifications referred to below, either in progress or completed, **must** be those of Unisa (except 3rd bullet point):
 - 3rd level, 4th level or completed BEd Senior and FET Phase **or**;
 - Completed Post Graduate Certification in Education (PGCE) Senior and FET Phase **or**;
 - *A completed 360 Credits National Diploma or Degree in the ICT field of study (from any institution), however, the applicant must either be registered for, or have completed a Unisa Post Graduate Certificate in Education (PGCE).*

Added advantages:

- 3rd level, 4th level or completed BEd Computer Application Technology Qualification Stream **or**;
- Completed PGCE Information Computer Studies Qualification Stream **or**;
- Completed Advanced Diploma in Computer Integration Education **or**;
- ICT Related Short Learning Program

Attributes:

- Computer literacy
- Good interpersonal relations; communication skills
- Ability to take initiative, work in a team both under supervision and independently
- The ability to prioritize, pay attention to detail and go the extra mile
- Sense of commitment, responsibility, and punctuality

- Ability to work under pressure and adhere to strict deadlines
- Proficiency in English (Verbal and written)
- Ability to maintain confidentiality
- Problem solving skills
- Time Management

To apply, first complete the online portal <https://forms.office.com/r/6putb0jXyW> and then submit the following documents to CEDU1@mylife.unisa.ac.za:


- Curriculum Vitae
- One-page motivational letter – why you should be considered for this internship
- Certified copies (Not more than 6 months old) of the following:
 - South African ID
 - Academic Record(s)
 - Matric certificate, and all other qualifications

	POSITION APPLICATION E-MAIL ADDRESS & CONTACT PERSON	COLLEGE / DEPARTMENT / DIRECTORATE	LOCATION/ REGION	
	CEDU1@mylife.unisa.ac.za Bulelwa Daile (012) 429 2353 Nthabiseng Mpako (012) 429 2588 Xoliswa Malindisa (012) 429 8648 Naledi Motlhabane (012) 429 4590 Bahula Eris (012) 429 3673	College of Education: ODeL Acceleration Unit, e-Learning Labs at Teacher Centres	Mpumalanga Province (Ref: 2023/MP/07) <ul style="list-style-type: none"> • Elukwatini (Siphumelele Teacher Centre) • Shongwe Mission (Shongwe Teacher Centre) • Barberton Teacher Centre • Mkhuhlu Teacher Centre • Bushbuckridge Teacher Centre • Middleburg Teacher Centre • Mbuzini (Mbhudula Secondary School) 	

			<p><u>North West Province (Ref: 2023/NW/09)</u></p> <ul style="list-style-type: none">• Dertig (Lentheng Teacher Centre)• Mmakau Teacher Centre• Koster (Old Mphehana Teacher Centre)• Madibogo Teacher Centre• Madikwe Teacher Centre• Taung (Vuselela Teacher Centre)• Atamelang Teacher Centre• Ikageng (Mokatsane Teacher Centre)• Khuma (Kedimetse Teacher Centre) <p><u>Free State Province (Ref: 2023/FS/03)</u></p> <ul style="list-style-type: none">• Qwa-Qwa (Thabo Mofutsanyana Teacher Centre)• Trompsburg (PT Sanders Combined School) <p><u>Limpopo Province (Ref: 2023/LP/03)</u></p> <ul style="list-style-type: none">• Seshego Mastec• Tzaneen (Tivumbeni Mastec) <p><u>Northern Cape Province (Ref: 2023/NC/02)</u></p> <ul style="list-style-type: none">• Kimberly (Francis Baard Teacher Centre)• De Aar (Pixley Ka Seme Teacher Centre) <p><u>Eastern Cape Province (Ref: 2023/EC/04)</u></p> <ul style="list-style-type: none">• Mdantsane (Dr. W.B. Rubusana Teacher Centre)• Fort Beaufort Teacher Centre• Sterkspruit Teacher Centre• Lusikisiki Teacher Centre <p><u>Kwa-Zulu Natal Province (Ref:2023/KZN/16)</u></p> <ul style="list-style-type: none">• Mbazwana Teacher Centre• Hluhluwe (Bangizwe Teacher Centre)• Jozini Teacher Centre• Ndwedwe Teacher Centre• Maphumulo Teacher Centre• Phoenix Teacher Centre• Chatsworth Teacher Centre• Jolivet Teacher Centre	
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			<ul style="list-style-type: none"> • Eluphepheni (Phungashe Teacher Centre) • Tugela Ferry Teacher Centre • Dumbe (Khanyanjalo Teacher Centre) • Richmond (Masakhuxolo Teacher Centre) • Dundee (Umzinyathi Teacher Centre) • Madadeni (Amajuba Teacher Centre) • Emawusheni Teacher Centre) 	
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- Duration** : **12 Months**
- Assumption of duty** : **As soon as possible**
- Stipend** : **R107 017.00 p.a** (For Graduates)
R78 206.00 p.a (For 3rd and fourth year Undergraduates)
- Closing date** : **14 April 2023**
- Enquiries** : [Contact person aligned to the position](#)


We welcome applications from persons with disability
Appointments will be made in accordance with Unisa's Employment Equity Plan.

All the above-mentioned documents should be forwarded to the [E-mail address aligned to the position](#)

CORRESPONDENCE WILL BE LIMITED TO SHORT-LISTED ONLY AND ARE ALSO EXPECTED TO AVAIL THEMSELVES ON THE INTERVIEW DATES DETERMINED BY THE EMPLOYER

All applications should be submitted before 16h00 on the 14th of April 2023

If you have not been contacted within two weeks after the closing date of this advertisement, please accept that your application was not successful.